



Licensing
Public Protection
Assets and Environment
Marmion House
Lichfield Street
Tamworth
Staffordshire
B79 7BZ

Telephone - 01827 709 445

Fax - 01827 709 434

Email - publicprotection@tamworth.gov.uk

**Application for a premises
licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We Mr. Sokhi S. Paul
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
10 Church St.,			
Tamworth,			
Staffordshire,			
B79 7DH			
Post town	Tamworth	Post code	B79 7DH

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 11,000

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- | | | | |
|----|--|-----|-----------------------------|
| a) | an individual or individuals * | Yes | please complete section (A) |
| b) | a person other than an individual * | S | |
| | i. as a limited company | | please complete section (B) |
| | ii. as a partnership | | please complete section (B) |
| | iii. as an unincorporated association or | | please complete section (B) |
| | iv. other (for example a statutory corporation) | | please complete section (B) |
| c) | a recognised club | | please complete section (B) |
| d) | a charity | | please complete section (B) |
| e) | the proprietor of an educational establishment | | please complete section (B) |
| f) | a health service body | | please complete section (B) |
| g) | a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital | | please complete section (B) |
| h) | the chief officer of police of a police force in England and Wales | | please complete section (B) |

* If you are applying as a person described in (a) or (b) please confirm:

- Please tick yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative
- √

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname Paul			First names Sokhi S.		
I am 18 years old or over				<input checked="" type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post Town			Postcode		
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					Please tick yes
Current postal address if different from premises address					
Post Town			Postcode		
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
A	S	A P

If you wish the licence to be valid for only a limited period, when do you want it to end?

Day	Month	Year

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I

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please give a general description of the premises (please read guidance [note1](#))

General convenience store with off license circa 1000sq ft, freezers, chillers and shelving to circumference of shop floor, with large counter and two electronic itemised tills. Anti slip commercial tiled floor, tigo shelving, full internal and external CCTV system

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)

- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

√

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	
					Outdoors	
Day	Start	Finish				
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	
Mon				Outdoors	
				Both	
Tue				<u>Please give further details here</u> (please read guidance note 3)	
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat					
Sun			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors
			Outdoors		
			Both		
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing		
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises				
				Off the premises	√			
				Both				
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	0700	2300						
Tue	0700	2300						
Wed	0700	2300						
Thur	0700	2300						
Fri	0700	2300						
Sat	0700	2300						
Sun	0700	2300						
						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Mr. Sokhi S. Paul	
Address	
Postcode	
Personal Licence number (if known)	
Issuing licensing authority (if know	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance [note 8](#))

NONE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	0700	2300	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)</p>
Tue	0700	2300	
Wed	0700	2300	
Thur	0700	2300	
Fri	0700	2300	
Sat	0700	2300	
Sun	0700	2300	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance [note 9](#))

Each of the licensing objectives will be addressed individually, below. In addition to the points I will mention I welcome any suggestions from the public or any relevant public body, as to how the four objectives may be better implemented.

The main tools will be the implementing of a 'challenge 25' policy for public safety and protecting children from harm, a full cctv system covering atleast 31 days with easy access aiding crime prevention, providing bins and closing up at 2300 at the latest to avoid issues of public nuisance, using the local town safe radio scheme to help with all four objectives.

b) The prevention of crime and disorder

CCTV installed internally and externally to cover all areas of licensable activity, maintained in good working order, with staff trained in its use, with the facility for relevant authorities to remove copy of any footage required, signage displayed at entrance/exit to indicate that CCTV is in operation, retaining images for at least 31 days.

Promote communication between police, council, local business through townsafe radio, photo sharing schemes of offenders, exclusion notice schemes.

An incident register recording ejections, accidents and (continued on supplemental page)**

c) Public safety

Fire regulations will be in place and strictly adhered to. Hazard signs will be placed in case of spillages or hazards.

Building will be well ventilated.

All products will come from legitimate sources and will have invoices.

d) The prevention of public nuisance

Those who appear to be drunk or suspected of buying for underage will not be served. Litter bins will be provided for customer use.

e) The protection of children from harm

A challenge 25 policy will be in place. Literature stating this will be displayed on the premises and on the windows. Anyone who looks under 25 will be asked to prove that they are 18 with a driving license, passport or PASS id card when attempting to purchase cigarettes or alcohol.

Townsafes will be used to share information on proxy selling and under 18s in the area trying to purchase licensed goods.

- Please tick yes**
- I have made or enclosed payment of the fee √
 - I have enclosed the plan of the premises √
 - I have sent copies of this application and the plan to responsible authorities and others where applicable √
 - I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable √
 - I understand that I must now advertise my application √
 - I understand that if I do not comply with the above requirements my application will be rejected √

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance [note 10](#))

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance [note 11](#)). **If signing on behalf of the applicant please state in what capacity.**

Signature	Mr. S S Paul
Date	5.11.2013
Capacity	Applicant

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance [note 12](#)). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance [note 13](#))

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			



Guidance on “Application for a Premises Licence to be Granted under the Licensing Act 2003” where the form is submitted by post or in person

Names and Addresses of Responsible Authorities

If you are submitting your application by some other means than online you will need to copy your completed application form and plan EIGHT times and send one copy to each of the following responsible authorities:



1. Police

Staffordshire Chief Officer of Police
Staffordshire Police
Southern Licensing Department
Burton Police Station
Horninglow Street
BURTON ON TRENT
Staffordshire
DE14 1PA



01785 238222

Fax: 01785 233772

Email: southern.licensing@staffordshire.pnn.police.uk



2. Fire Authority

Area Commander
Lichfield Community Area Command
Staffordshire Fire & Rescue Service
Lichfield Fire Station
Birmingham Road
LICHFIELD
Staffordshire
WS13 6HU



01785 898533

Fax - 01785 898043

Email - j.bakewell@staffordshirefire.gov.uk



3. Responsible Authority – Public Safety

EITHER

(i) When the Enforcing Authority for health and safety purposes is the Tamworth Borough Council:

Health & Safety Team
Public Protection
Assets and Environment
Tamworth Borough Council
Marmion House
Lichfield Street
TAMWORTH
Staffordshire
B79 7BZ



01827 709 445

Fax - 01827 709 434

Email - publicprotection@tamworth.gov.uk

OR

(ii) When the Enforcing Authority for health and safety purposes is the Health & Safety Executive (HSE):

Health & Safety Divisional Director
Health & Safety Executive
Lyme Vale Court
Parklands Business Park
Newcastle Road
Trent Vale
STOKE ON TRENT
ST4 6NW

 01782 602 300
Fax - 01782 602 400
Email - hse.infoline@natbrit.com



4. Local Planning Authority

Planning & Regeneration
Tamworth Borough Council
Marmion House
Lichfield Street
TAMWORTH
Staffordshire
B79 7BZ

 01827 709 281
Fax - 01827 709 277
Email - planningadmin@tamworth.gov.uk



5. Environmental Pollution – Harm to Human Health

Pollution Team
Assets and Environment
Tamworth Borough Council
Marmion House
Lichfield Street
TAMWORTH
Staffordshire
B79 7BZ

 01827 709 445
Fax - 01827 709 434
Email - environmentalprotection@tamworth.gov.uk



6. Protection of Children from Harm

Deputy Corporate Director
Partnerships & Service Development
Children & Lifelong Learning Directorate
Vulnerable Children Division
Staffordshire County Council
Wedgewood Building
Tipping Street
STAFFORD
ST16 2DH

 01785 277128
Fax - 01785 854213
Email - deborah.davies@staffordshire.gov.uk



7. Trading Standards

Deputy Corporate Director
Health & Consumer Services
Staffordshire Trading Standards
Staffordshire County Council
Trading Standards
Community Safety Team
14 Martin Street
STAFFORD
ST16 2LG



01782 297001
Fax - 01782 297010
Email - cscs@staffordshire.gov.uk



8. Licensing Authority

Your application fee must accompany the copy of the application sent to the licensing authority. Please make your cheque payable to "Tamworth Borough Council"

Licensing Team
Public Protection
Assets and Environment
Tamworth Borough Council
Marmion House
Lichfield Street
TAMWORTH
Staffordshire
B79 7BZ



01827 709 445
Fax - 01827 709 434
Email - publicprotection@tamworth.gov.uk

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

**supplemental page

Re: the prevention of crime and disorder contd...

and public order to be maintained at the premises which will be available to responsible authorities.

Tills will record date, time and name of each product sold. Tills will also have prompts activated by scanning a licensed product which will ask the operator to verify age of purchaser if they appear to be under 25. All items to be barcoded.

Posters on customer conduct and age restricted products and crime prevention will be on display near to the entrance.

All staff involved in the sale of alcohol will have BIIAB level 1 in order to support responsibilities of DPS, with refresher questions handed out and kept on record every month, and will be available to view by responsible authority.

Excess stock locked away at all times, safes and till draws will be away from customer access. All stock will be invoiced.